



Creekview Pediatrics

caring for your child from birth to 21 yrs

Emory Johns Creek Hospital Physicians Plaza
6335 Hospital Parkway, Suite 202
Johns Creek, GA 30097

Phone: (770)-622-7742
Fax: (770)-622-7743

Dear Teacher:

The parents of our mutual patient/student are seeking to have their child evaluated by our office for ADD/ADHD. As part of our evaluation process, we ask that both the child's parents and teacher complete a set of behavioral rating forms. This information is important for the diagnosis and treatment of your student.

Your time and cooperation in this matter is greatly appreciated. Attached please find a Release of Information form that the parents have completed and a set of teacher rating scales and questionnaires. This includes the NICHQ Vanderbilt Teacher Assessment Scale.

Generally, the teacher who spends the most time with the child should complete the teacher rating scales. However, if the child has more than one primary teacher, or has a special education teacher it would be useful for us to obtain a separate set of rating scales from each teacher. If more than one set of rating scales is required, please have the parent contact us directly at 770-622-7742 and we will forward additional rating scales as needed. Please note that the same teacher should complete each entire set of forms.

Please fill out the Vanderbilt scale as completely as possible. If you do not know the answer to a question, please write "Don't know" so that we can be sure the item was not simply overlooked. Some of the questions in the rating scales may seem redundant. This is necessary to ensure that we obtain accurate diagnostic information. We ask that you complete these forms as soon as possible, as we are unable to begin a child's evaluation without the teacher rating scales. **Forms will only be accepted by fax from school, or mailed directly to our office. Please do not send forms home with student or parent. Please fax the complete forms to us at 770-622-7743 or mail forms to Creekview Pediatrics, 6335 Hospital Parkway, suite 202, Johns Creek, Ga 30097**

Thank you for your assistance and cooperation in the completion of these forms. If you have any questions regarding the enclosed materials, or if you would like additional information regarding services provided, please do not hesitate to contact us.

Sincerely,

Moneesha Sahgal, MD FAAP, IBCLC